

A Special Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 1<sup>st</sup> day of November 2021.

Present: Kenneth Martin, Supervisor  
Jane Sion, Councilman  
Jacquelyn McLean, Councilman  
Becky Jo Summers, Town Clerk

Absent: Mary Stelley, Councilman, James Hotnich, Councilman

Also Present: Bob O'Connor, Candee Termer

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 186: **AGENDA APPROVAL**

Motion made by Councilman McLean, seconded by Councilman Sion to approve the agenda after adding discussion on new audit service, dog control, maintenance worker and trash day.

ADOPTED Aye 3 McLean, Sion, Martin  
Nay 0

**PUBLIC HEARING – 7:00 PM – 2022 Town of Collins Preliminary Budget**

RESOLUTION# 187: **OPEN PUBLIC HEARING ON THE 2022 TOWN OF COLLINS ANNUAL PRELIMINARY BUDGET**

Motion made by Councilman McLean, seconded by Councilman Sion to open the public hearing on the 2022 Town of Collins Annual Preliminary Budget at 7:05 PM.

ADOPTED Aye 3 McLean, Sion, Martin  
Nay 0

**NOTICE OF PUBLIC HEARING FOR TOWN OF COLLINS  
ANNUAL PRELIMINARY BUDGET**

NOTICE IS HEREBY GIVEN, that the annual preliminary budget of the Town of Collins for the year 2022 has been completed and filed in the office of the Clerk of the Town of Collins, where it is available for inspection by any interested person during office hours.

FURTHER NOTICE IS HEREBY GIVEN that the Town Board of the Town of Collins will meet and review said preliminary budget and hold a public hearing thereon at the Collins Town Hall, 14093 Mill Street, Collins, New York, Erie County, on the **1<sup>st</sup> day of November, 2021, at 7:00 P.M.** and any person may be heard in favor of or against the preliminary budget, as compiled, or for or against any item or items therein contained.

Pursuant to Section 108 of the Town law, the proposed salaries of the following town officials are hereby specified as follows:

1. Town Councilman \$7,096.12 each per annum, or \$28,384.48 in total
2. Supervisor \$38,500 per annum base amount, and an additional \$1,500.00 to supervise the Water Department, making the total \$40,000.00 per annum
3. Town Clerk \$46,462.81 per annum
4. Superintendent of Highways \$61,836.88 base amount, and an additional \$2,000.00 to supervise the Parks and Transfer Station, making the total \$63,836.88 per annum

Dated: October 18, 2021

By Order of the Town Board

BECKY JO SUMMERS, Town Clerk

Supervisor Martin presented an overview of the budget explaining line items have been fairly consistent for many years and the minimum wage is increasing so wages will increase. Also gone over were handouts of taxable values, sales tax revenues, 2022 capital projects, tax cap form, yearly comparison sheet and tax rates from 2010 to 2022.

Mr. Martin asked if there were any comments. After hearing none the public hearing was closed.

**RESOLUTION # 188: CLOSE PUBLIC HEARING ON THE 2022 TOWN OF COLLINS ANNUAL PRELIMINARY BUDGET**

Motion made by Supervisor Martin, seconded by Councilman Sion to close the public hearing on the 2022 Town of Collins Annual Preliminary Budget at 7:41 PM.

ADOPTED      Aye    3    McLean, Sion, Martin  
                      Nay    0

Resolution needed to approve the Town of Collins 5-Year Capital Cost Plan dated November 1, 2021

**RESOLUTION # 189: APPROVE TOWN OF COLLINS FIVE-YEAR CAPITAL COST PLAN DATED NOVEMBER 1, 2021**

Motion made by Supervisor Martin, seconded by Councilman McLean that the following resolution is:

ADOPTED      Aye    3    McLean, Sion, Martin  
                      Nay    0

WHEREAS, the Collins Town Board maintains a Five-Year Capital Cost Plan in planning for future projects and Town Budgets, and

WHEREAS, the Town Board desires to update this plan yearly to make it current and ongoing.

NOW THEREFORE LET IT BE RESOLVED, that the Town Board hereby approves the updated Five-Year Capital Cost Plan dated November 1, 2021 for the Town of Collins.

**RESOLUTION # 190: ADOPT 2022 TOWN OF COLLINS BUDGET**

Motion made by Councilman Sion, seconded by Councilman McLean to adopt the 2022 Preliminary Budget as the 2022 Town Budget.

ADOPTED      Aye    3    McLean, Sion, Martin  
                      Nay    0

Discussion

1. Audit service - received a telephone call from Freed Maxick CPA's saying they have been losing money on town so they will stop auditing out books. Drescher & Malecki LLP were contacted and presented a proposal for their services. If we do not have a firm do our annual audit, the Town Board would have to do it.
2. Dog control – one application was received and the applicant will be interviewed Wednesday at 5:00 PM.
3. Maintenance worker – received one application and he was interviewed and is interested in working approximately ten hours per week.
4. Trash Day will be held Saturday, January 1<sup>st</sup>, 2022 as the transfer station will be closed December 25<sup>th</sup>.

With no further business, on a motion of Councilman McLean seconded by Councilman Sion the meeting was adjourned at 8:03 PM.

---

Becky Jo Summers, Town Clerk